

RIOTA Executive Board Meeting

Monday, November 3rd, 2008

Present: Karen Morgenstein, Natalie Leland-Wiatrowski, Meghan Franklin, Rachel Vitello, Sue Higgins, Trish McGee, Canalize Lewerk, Lori _____, Lisa Edwards, Erin Sullivan

Meeting called to order by Karen Morgenstein, President, RIOTA, following the distribution of agendas.

I. President's Report (Karen Morgenstein)

a. RI Kitchen & Bath

- i. Karen received an e-mail from Steven St. Onge, CGR, CAPS, President of RI Kitchen & Bath inviting RIOTA to tour its Residential Design Program in Warwick, RI.
- ii. RI Kitchen & Bath employees "CAPS" or "Certified Aging in Place Specialists"
- iii. Karen and Natalie agreed to tour this facility and learn more about the role of and credentialing of "CAPS" and explore how an OT practitioner can assist or enhance such services

b. Animal Assisted Therapy

- i. Graduate students from the University of Southern Maine contacted RIOTA recently regarding research about animal assisted therapy
- ii. Specifically, the graduate students requested the e-mail address of current RIOTA members to assist in such research
- iii. Karen indicated she will e-mail the students and inform them that RIOTA does not give out member e-mails. She will also inform them that they can post information on an AOTA list serve to disseminate information

II. Mental Health SIG Report (Meghan Franklin)

- a. A tentative date of February 24th has been set for the event "A Waist is a Terrible Thing to Mind"
- b. Karen suggested beginning a book club to spark interest in the SIG

III. Newsletter/Website Report (Rachel Vitello)

- a. January 15th is the next newsletter deadline
- b. Rachel received her new software which is MAC friendly
- c. Rachel discussed creating a "Benefits At a Glance" page on the website
- d. Rachel also discussed creating a "Google group" to streamline board e-mails
- e. Please forward any upcoming events, newsworthy information to Rachel so she can post on the website

IV. PEDS Report (Erin Sullivan)

- a. Erin requested the exact number of new memberships received from the 1st RIOTA meeting
- b. This meeting was a huge success with a large turnout. Erin indicated that the SIG is hoping to have another meeting to continue discussing the new IEP process
- c. Erin also questioned the possibility of having a SIG meeting at the RI Recycling Center. The Center offers discounted school/office supplies and would be a great member benefit
 - i. Karen indicated she will contact the center to discuss details regarding membership cost and logistics
 - ii. Karen also indicated she will contact Kim Gilbert for sponsorship purposes

V. Physical Disabilities Report (Keri Kinniburg)

- a. Keri indicated the recent Shoulder Workshop presented by Kamir Smith, CHT, OTR?L was a success with approximately 20-25 people attending both sessions
- b. The next event scheduled is the NDT Interactive Workshop Series in which 6 people signed up to participate
- c. Potential future meeting topics include: manual intervention and CVA in the Young Adult Population
- d. Dr. Guilmette, Neurophysiologist at SNERC and Professor at PC and Brown, has agreed to present on CVA in the Young Adult Population. This will take place in early spring, an exact date is yet to be finalized
- e. Keri will contact Therapy Works for sponsorship

VI. RA Report (Lisa Edwards)

- a. Lisa participated in an online RA meeting. Anyone interested in more information should log onto the AOTA website.
- b. Lisa indicated the topics were fairly benign, no “hot topics” were on the agenda

VII. Reimbursement Report (Lori)

- a. Karen welcomed Lori _____ to RIOTA as the new Reimbursement Chair.
- b. Karen and Lisa Edwards updated Lori on her role as Reimbursement Chair
- c. Lori is to review any reimbursement information and determine what is important to disseminate to RIOTA members, such as billing codes. This information is also to be compiled for the newsletter.
- d. Lisa offered her assistance to Lori as needed

VIII. Treasurer Report (Sue Higgins)

- a. More memberships are needed to improve the budget.

IX. Next Board Meeting & Christmas Party

- a. The Board agreed to meet on Monday, December 1st, 2008
- b. The RIOTA Holiday Party will take place on Monday, December 8th, 2008 at Meritage in East Greenwich, RI.
- c. The Board agreed to forgo the “Yankee Swap” and just enjoy each other’s company this year!
- d. Trish will e-mail directions to Meritage

X. Conference Planning

a. Speakers (Natalie)

- i. Natalie is still receiving abstracts but time is running out!
- ii. Potential speakers:
 1. Keith Kline – Handwriting Without Tears
 2. Becky Simon – Sensory Integration
 3. Sue Higgins & Meghan Franklin – ACLS
 4. Shawn Baxter – Ergonomics
 5. (?) Kim Gilbert
 6. Kamir Smith – Elbow Evaluation & Rx
 7. Steve Monise – Sue Higgins will contact
 8. (?) Karen Jacobs
 9. Visual perceptual – Natalie will contact
 10. (?) Carol Doehler

b. Conference Timeline, Schedule and Vendors (Karen & Sue)

- i. Karen spoke about the potential timeline for the conference in which she adapted from MAOTA. Each board member received a rough draft of this timeline
- ii. A vendor letter advertising the conference has been created by Sue Higgins and will be mailed out shortly
- iii. Karen and Sue are currently working to finalize vendor prices and are generating a list of potential vendors for the conference
- iv. Karen has been in contact with the appropriate NEIT personnel to discuss logistics regarding reservation of rooms, setup, attendee overflow, etc.

c. Food (Lisa Edwards)

- i. Lisa researched a variety of caterers for the conference
- ii. The best option included: continental breakfast, lunch and dessert for approximately \$24/person
- iii. Lisa indicated that she will look into ‘Dave’s Bar & Grill’ and contact Meghan Franklin’s relative who is in the catering business
- iv. Food will be the biggest budgetary consideration
- v. Lisa verified estimated conference attendees to be between 85-120 people; this includes participants, volunteers, and vendors